



# Ashe County Parks and Recreation Facility Use

## Rules and Regulations

1. Consumption of alcoholic beverages on ACPR grounds is prohibited. Anyone found consuming alcohol will be asked to leave the premises. Authorities will be notified if under-age drinking is involved.
2. Smoking, vaping and/or tobacco products are not permitted indoors at any of our facilities, including restrooms.
3. Absolutely no food or drinks, other than water, are allowed in the Family Central Gymnasium. Food and drink items must remain in the lobby. Damages made during reservations will be assessed by ACPR, and the renter will be responsible for the cost of repairs.
4. Staples, nails, tacks, or other holding devices cannot be used, as they can damage buildings and kill trees. Decorations, signs or other such material may be secured to the building with tape or string. Signs that are placed in the park to give directions or other such information need to be secured on wooden stakes rather than taped to garbage cans and sign post and must be removed before leaving the park.
5. Rice and confetti are not allowed because of potential danger to the wildlife. Birdseed is permitted outside of buildings. Water balloons, or the intentional release of helium balloons are not permitted. If balloons are used for decoration, please make sure that no materials, including un-inflated balloons, are left on the ground where wildlife may come in contact with them. Balloons and other small bits of trash can be eaten by wildlife and may harm or may be potentially life-threatening to animals.
6. The facility you were using could be rented immediately following your reservation, leaving staff with a little time to properly prepare the facility for their arrival. All decorations, signs, sidewalk chalk, or other materials whether inside a facility, or otherwise, must be removed before your departure. Picnic tables must be properly cleaned. ACPR will provide garbage cans and liners for your convenience. Please ensure that all trash is placed in the proper receptacle. ACPR will dispose of garbage upon your departure. In the event that you have access trash, need additional receptacles, please ask a park staff member to assist you.
7. Buildings and shelters are rented "as is". Any additional items must be furnished by the renter. Shelters are furnished with picnic tables, but renters may provide their own tables and chairs if desired. Maximum capacity must still not exceed the shelters allowed capacity. Some electrical equipment, such as inflatables, refrigerators, large, cookers, etc. may exceed the electrical capacity available. Please call the ACPR office to make sure that the facility will accommodate your needs. The county is not responsible for your personal property. Your property must be removed at the time of your departure.
8. For the protection and prevention of county property, as well as the safety and general welfare of the public, dunk tanks, inflatables, large remote-control devices, etc. are only permitted with prior approval from ACPR. The assembly of tents on county property is prohibited unless prior arrangements have been made.
9. Carbon dioxide and helium tanks can be dangerous. They must be placed on their sides or secured to a fixed object to prevent falling.
10. Depending on the activity, some groups may be required to provide proof of insurance, additional volunteers, lighting, covered dumpsters, portable toilets, etc. Groups may be required to pay for additional electricity. Please contact ACPR for requirements.
11. Departure time specified on reservation sheet is monitored and enforced. Late departure may result in additional fees, and or loss of future rentals.
12. No fires are to be built anywhere, for any purpose, except in provided fireplaces or in appropriate receptacles. Grills are to be placed under the overhang of the buildings or under the roof of a shelter.
13. The person or persons renting the building or shelter are responsible for any damages or missing equipment.
14. All activities must be conducted in a manner that respect the rights of other users and neighbors at the park.
15. All pets are to be on a leash at all times. Pet waste is to be disposed of properly. Waste bags are available in the middle of the park. A responsible person must have physical control of pets at all times.
16. Should some type of damage accidentally occur to ground her facility during the rental, please notify the Park Director as soon as possible.
17. Soliciting on county grounds is prohibited.
18. ATVs, dirt bikes, 4-wheelers are not allowed on park grounds.
19. Weapons are not allowed on county property. Possession on county property is a felony. Authorities will be notified.
20. Special Event Applications must be submitted to the ACPR Director at least 30 days in advance of the event. These are defined as gatherings that are open to the public and conducted and operated by an organization on public property.

Ashe County Park  
527 Ashe Co Park Rd.  
Jefferson North Carolina, 28640  
Hours: 8am-Dusk



Family Central Gymnasium  
626 Ashe Central School Road  
Jefferson, NC 28640

Name/Organization \_\_\_\_\_

Name of Event \_\_\_\_\_

Date of Event \_\_\_/\_\_\_/\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

**Purpose of Event:**

(Please circle one.)

Company  
Non-Profit  
Private

(Please circle at least one.)

Church Event  
Fundraiser  
Meeting  
Picnic  
Party  
Public Event\*  
Reunion  
Wedding

*\*Public Events must be approved by ACPR Director. Please contact director at 336-982-6185.*

**Facility Requested:** (Please circle one.)

**Picnic Shelters\*(Capacity)**

Lakeview (86-120)  
Mt. Jefferson (42-48)  
Russ Blevins (32-48)

**Ball Fields**

All-Star Field (Ashe Park)  
Dr. Pepper Field  
Mt. Dew Field  
RC Field  
Soccer/Football Field

**Indoor Facilities**

Family Central Gymnasium

*\*\*Please visit [www.ashecounyparks.com](http://www.ashecounyparks.com) for images of our facilities.*

In submitting this application, I certify that I have read and understand the guidelines for facility use, and will abide by the rules and regulations set forth. I certify that the intended use, as detailed above, is in compliance with said rules and regulations, application, instructions, and any specific use regulations. Advance payment of all rental fees, certification of insurance (if required) and approval of the Ashe County Parks and Recreation (ACPR) Director, or designated supervisor are required. I understand and agree that the county retains the right to cancel this permit at any time. Applicant acknowledges that they are renting a public facility and as such, the county cannot guarantee activity surrounding the facility/shelter that may impact parking, sound, or view.

Applicants here by agree to hold ACPR and the County of Ashe free and harmless from any loss, damage, liability, cost or expense that may arise during or caused in anyway, by such user occupancy of said facility. Applicant also agrees to leave the facility in the same condition as found before use.

**All fees associated with your reservation are non-refundable. Reschedules will be made on a case-by-case basis.**

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

**For Office Use Only**

Date Received \_\_\_/\_\_\_/\_\_\_ Fee \_\_\_\_\_ Cash / CC / Check# \_\_\_\_\_ Receipt # \_\_\_\_\_ Staff \_\_\_\_\_